



3<sup>rd</sup> October 2025

Dear Parents and Carers,

I would like to warmly invite you to join myself and our Chair of Trustees for a **Coffee Morning on Friday 7th November 2025 at 10:00am** here at school.

This will be a valuable opportunity for us to come together, share ideas, and discuss how we can continue to work in partnership to support your child's education.

One of the key themes we will be focusing on is **the importance of good attendance** and how being in school every day gives pupils the very best chance to succeed, both now and in the future.

We hope you will be able to join us for an open and positive conversation over coffee.

To help us with arrangements, please confirm your attendance by contacting the school office by phone 01992 465208 or by email to [admin@haileyhall.herts.sch.uk](mailto:admin@haileyhall.herts.sch.uk) no later than **Wednesday 5th November 2025**.

Thank you for your continued support.

Yours sincerely,

Mr Paul Delamaine  
Headteacher



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**'Hailey Hall School is committed to safeguarding'**