



5th November 2020

Dear Parents/Carers,

I am sure that you are keeping up to date with all the news regarding COVID-19 and will be aware of the Government's announcements surrounding the new restrictions and lockdown that came into force at midnight last night.

In light of these latest guidelines we will be asking staff and pupils to wear face coverings as follows:

- In school transport
- As they arrive at school and walk to their classrooms
- As they walk from one area of the school to another
- As they wait in a queue, for example waiting to hand in phones
- As they use toilet facilities
- As they move from lesson to lesson
- Pupils must wear face coverings appropriately and any misuse will lead to our Behaviour Policy being deployed in order to safeguard everyone.
- Reusable face coverings should be washed daily and disposable facemasks thrown away at the end of each day. In addition face coverings must be worn and removed correctly https://www.youtube.com/watch?v=-GncQ_ed-9w&feature=youtu.be

It is the responsibility of parents/carers to provide pupils with a face covering. They must be appropriate for a school setting and be of one solid colour with no logos. We will be asking members of the community, visitors and contractors to also wear face coverings. It may be necessary at times for staff to remove their face covering in order to undertake their duties effectively, they will however be following social distancing rules wherever possible.

We will also be ensuring that each room has as much ventilation as possible by keeping windows open even as the weather gets colder. With this in mind please make sure your son comes to school with an additional layer of clothing. This may be a t-shirt under his shirt, a jumper, jacker / blazer or a hoodie with nothing

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offensive on. A small logo is ok. Please note that this is not a permanent change to the dress code and is at the discretion of the Headteacher.

If you have any questions, or can foresee any issues in terms of your child's compliance regarding the above, please email me at head@haileyhall.herts.sch.uk by midday tomorrow (Friday 6/11/2020).

Once again, I would like to thank you all for your continued support and should there be any further changes, we will of course let you know as soon as possible.

Kind regards

A handwritten signature in black ink, appearing to be 'P. Delamaine', written in a cursive style.

Mr Paul Delamaine
Headteacher